

GREAT TRAIN EXTRAVAGANZA
P. O. Box 544
Clifton Park, NY 12065
www.gtealbany.com



July 20, 2017

Dear Dealers and Exhibitors:

The Great Train Extravaganza will be held at the Empire State Plaza Convention Center in Albany, New York on the first Sunday in December (**December 3rd, 2017**). The Great Train Extravaganza runs the same day as other holiday events taking place at the Empire State Plaza, which draws even more people to the show. The GTE has developed an excellent reputation over the last several years attracting thousands of visitors with quality dealers, exhibitors and layouts. The show is co-sponsored by the Hudson-Berkshire Division of the National Model Railroad Association and the Upstate Train Associates.

If you want to participate in this highly anticipated holiday event and reach thousands of model railroaders, toy train collectors, and train enthusiasts with the low cost and convenience of a one day show, please consider returning to the GTE again this year, or if new, trying us for the first time. **Last year we reached maximum capacity for available space so get your registration in early!**

The 2017 GTE will feature toy trains (Lionel, American Flyer, LEGOs, etc.), scale model trains, model train sets, accessories and parts, building kits and scenery items, modeling supplies, free model railroad clinics, prototype railroad related historical items, books, videos, DVDs, prints, photographs, and of course operating train layouts in various scales.

You can set up your merchandise or exhibit for the Sunday show on Saturday afternoon or Sunday morning, whichever is best for you. Please let us know on the Registration Form. Overnight security will be provided on Saturday. The cost for each six-foot table to be used for sales purposes is still \$30.00. Please pay by check or money order made payable to "Great Train Extravaganza". Complete the included **Registration Form and Delivery Request Form** and return them to the above address together with your payment no later than October 31, 2017.

For security purposes, the New York State Office of General Services (OGS) requires that each dealer and exhibitor bringing merchandise to the show submit a Delivery Request Form. This form is *located on the back of the Registration Form*. The license number of the driver and the plate number of the vehicle must be accurately included on the form.

New York State requires all dealers to have a valid New York State Sales Tax Certificate displayed on their table during the show. To ensure compliance, please include a copy of your current Sales Tax Certificate with your Registration Form. If you do not have a NYS Sales Tax Certificate, complete instructions for obtaining one are contained in the Conditions for Dealers and Exhibitors sheet on the back of this page.

At the discretion of the show committee, exhibit tables will be provided to exhibitors at no charge. To obtain an exhibit table, complete the Registration Form and identify what you intend to exhibit. Sale of merchandise from an exhibit table is strictly prohibited.

Dealers are entitled to two free admission tickets (badges) with your first table. You will also receive one free badge for each additional table, not to exceed four. Dealer and exhibitor check-in/set-up will be on Saturday, December 2nd between 12:00 and 4:00 PM and on Sunday, December 3rd between 7:00 and 9:30 AM whatever is best for you. The show runs from 10:00 AM to 4:00 PM on Sunday. Badges will be issued Sunday morning.

Several show flyers are included with this package. Please distribute them as widely as possible. If you need more flyers please let us know. Also, please add us as a link on your website (www.gtealbany.com). We will reciprocate and list your website as well; just let us know on the Registration Form.

We look forward to your participation in this year's Great Train Extravaganza on December 3rd, 2017.

Very truly yours,

Richard J. Smith

Richard J. Smith
Chairman - 2017 Great Train Extravaganza
(518) 581-0535